



# COMMUNITY BANKERS ASSOCIATION OF ILLINOIS

## Webinar – On-Demand Web Link

### Effective Time Mastery: Working Smarter, Not Harder

**ON-DEMAND ONLY**

**Archived webinar available Friday, February 7, 2020**

Are constant deadlines, conflicting priorities, meetings and challenges fracturing your day? This program provides keys to successful time management. You gain the ability to be a better time manager, discover your time management strengths, and identify areas needing improvement. You walk away with an action plan to begin creating more time in your life.

#### HIGHLIGHTS

- Understand the different areas of time management
- Recognize your time management strengths
- Develop an action plan for one area you want to improve
- Understand the difference between personal and organizational time issues

#### TAKE-AWAY TOOLKIT

- Employee training log
- Interactive quiz

**Attendance verification for CE credits provided upon request.**

#### WHO SHOULD ATTEND?

You should attend if you:

- Think about managing your time and would rather do something else
- Have difficulty managing your time
- Are under a lot of stress at work
- Think about work outside of the job

#### ABOUT THE PRESENTER

**Dr. Jerry V. Teplitz**, Jerry Teplitz Enterprises, Inc., is an attorney and holds a Ph.D. in Holistic Health Sciences. An accomplished speaker, he has addressed over one million people and has earned the title Certified Speaking Professional from the National Speakers Association. Dr. Teplitz has authored several books, including two best sellers on Amazon – *Switched-On Selling* and *Switched-On Networking*. The Canadian Society of Association Executives selected him as an “Association Excellence” Speaker and the Professional Convention Management Association selected him as “Best-In-Class” speaker.

#### ON-DEMAND WEB LINK\*\*

The ON-DEMAND WEB LINK\*\* is a recording of the live event including audio, visuals, and handouts. We even provide the presenter’s email address so you may ask follow-up questions.

**NEW! Listen to the on-demand web link on your iPad, iPhone, or Android. Instructions are emailed to you with the on-demand link.**

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**AFFORDABLE TRAINING, WHEN AND WHERE YOU CHOOSE.**

# REGISTRATION FORM

Effective Time Mastery: Working Smarter, Not Harder

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Pricing	CBAI Member	Prospective-Member*
On-Demand Link	\$275	\$475

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