

Spring 2020 HR Survival Guide: Employers in the Time of COVID-19



- Paid leave under the Families First Coronavirus Response Act;
- Reasonable accommodations for vulnerable populations;
- Ongoing remote work arrangements;
- Communicating contact and exposure to employees;
- Managing return to work;
- Travel bans;
- Medical screenings and health questionnaires;
- Safety precautions and personal protective equipment, including mandatory masks; and
- Preparing for Round 2 of Stay at Home Orders and school closures.



Live E-Learning
Seminar
June 10, 2020

About the Presenters

Emily E. Bennett is a litigator and employment attorney in the Chicago office of Howard & Howard Attorneys PLLC. She regularly counsels clients on day-to-day employment decisions and practices. Bennett earned her undergraduate degree from Washington University in St. Louis, her Master's of Education from National Louis University, Chicago, and her law degree from Benjamin N. Cardozo School of Law, New York City. Before joining the firm, she worked as a judicial law clerk for the Honorable Morton Denlow, United States Magistrate Judge for the Northern District of Illinois (ret). Bennett has been recognized as a Rising Star by "Illinois Super Lawyers" and as an Emerging Lawyer by "Illinois Leading Lawyers."

Leonard W. Sachs chairs the Labor and Employment Group at Howard & Howard Attorneys PLLC, and manages the firm's Peoria office. Sachs earned his degrees from Northwestern University, Evanston, IL, and the University of Illinois College of Law, Champaign-Urbana. He practices labor and employment law exclusively for management clients across the country. For many clients, he takes a proactive approach to employment-litigation avoidance by becoming an active part of the human-resource team. For example, he regularly counsels clients on managing excessive employee absences and leave abuses consistent with the Family and Medical Leave Act and disability discrimination laws. He also has been peer-rated as an "Illinois Super Lawyer," and an "Illinois Leading Lawyer," and has been recognized by the "Best Lawyers in America." Howard & Howard Attorneys PLLC is a business law firm with offices in Michigan, Illinois, Nevada and California.

Registration Fees

CBAI MEMBER

First Registration\$265
Each Additional Person\$245 each

**PROSPECTIVE-MEMBER

First Registration\$465
Each Additional Person\$445 each

CDD members receive a 10% discount.

****Only financial institutions/firms eligible for CBAI membership.**

Fees include hand-out materials. An income-tax deduction may be allowed for educational expenses undertaken to maintain or improve professional skills.

Cancellation Policy

Registrants cancelling two days prior to each seminar receive 100% refund; one day prior, 50%; the day of the seminar, no refund. All cancellations must be made in writing prior to the seminar day. Invoices and training materials will be sent to all "no shows."

Zoom Seminar Information

For this live E-Learning Seminar, we are using Zoom Video Conferencing. Each participant receives an email from Melinda McClelland at CBAI, melindam@cbai.com, to login. Participants also receive their seminar manual via this email. Each participant needs a computer or iPad to participate, but do NOT need a webcam. During the live presentation, participants can ask questions of the presenter and answer poll questions.

Course Introduction

Spring 2020 introduced novel issues for employers as they navigated the COVID-19 pandemic. From rotating schedules, remote work arrangements, closed lobbies, reasonable accommodations, and emergency paid leave entitlements, community banks are adjusting to new norms. As Illinois takes steps to reopen, questions about employee requirements and benefits abound. This lively seminar includes a refresher on traditional employment laws and an analysis of how the COVID-19 emergency situation may impact long-standing policies and practices as employers prepare for a new normal. At the conclusion of the interactive one-day program, participants enjoy a working knowledge of legal obligations and considerations in an ever-changing landscape and leave with strategic HR tools to satisfy the community banker's evolving obligations to its employees in these unprecedented times.

Key Topics

- Paid leave under the Families First Coronavirus Response Act;
- Reasonable accommodations for vulnerable populations;
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- Managing return to work;
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- Medical screenings and health questionnaires;
- Safety precautions and personal protective equipment, including mandatory masks; and
- Preparing for round two of stay-at-home orders and school closures.



Registration Form

SPRING 2020 HR SURVIVAL GUIDE: EMPLOYERS IN THE
TIME OF COVID-19

Please Print

Name of Bank _____

Address _____

City, State, Zip _____

Tel. No. _____

Name/Title _____

E-Mail _____

(E-mail addresses are required for registration).

Name/Title _____

E-Mail _____

(E-mail addresses are required for registration).

I have special needs, please contact me before the seminar.

Please select your payment method.

Check Enclosed

Check in Mail

Pay at Door

Credit Card*

**If you are paying by credit card, please fill out the following information.
(Visa & MasterCard accepted).*

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Call it in:
(800) 736-2224 (Illinois only)
(217) 529-2265

Date and Location

June 10, 2020

Zoom Video Conference

Agenda

Log-in begins at 8:45 a.m. The seminar runs from 9 a.m. to approximately 3:30 p.m. Breaks will be taken throughout the day with an hour for lunch around noon.

CBAI is a registered Public Accounting Continuing Professional Education (CPE) provider by the Illinois Dept. of Financial and Professional Regulation.

For More Information

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Melinda McClelland, VP

Jennifer Nika, VP

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