



Community Bankers Association of Illinois

One Mission. Community Banks.®

At CBAI, the health and wellness of our members, vendors, employees and community is our top priority. We understand the concern and uncertainty you may be experiencing surrounding the coronavirus (COVID-19) and we are committed to being responsive to the needs of our members as the situation evolves.

As of this moment, all of our educational programs are going to be held as scheduled. We have communicated with our speakers for the programs scheduled through the beginning of April and they have committed to making their presentations. We have also contacted the hotels we have events scheduled at and our catering company for their policies to protect the public from the spread of COVID-19. We would like to reassure you that CBAI, our catering company and all of our seminar hotels are adhering to the [CDC Guidelines](#).

Preventative steps at the CBAI Headquarters:

- CBAI will take extra precautions and clean all tables, chairs, counters and door handles for the areas attendees frequent (training rooms/bathrooms/hallways outside of the training rooms) prior to each event.
- We will have hand sanitizers available in each training room and outside bathrooms and encourage attendees to sanitize frequently.
- We encourage frequent handwashing for attendees and staff (for at least 20 seconds before rinsing).
- We will take extra care to ensure items such as coffee pots, ice buckets, hot water carafes, etc. are sanitized.
- We will set the training rooms so there is as much space as possible between participants to discourage close contact.
- We have educated our employees on best practices recommended by the CDC.
- Only staff feeling well (without symptoms) will be at the Headquarters.

How you can help:

- Don't attend a seminar if you or sick or if a family member is sick.
 - **Refunds will be provided in full for all cancellations.**
- Do not break any formal quarantine/government restrictions.
- Alert us if you have COVID-19 and have been to the Headquarters within the last 14 days so we can contact affected parties.

As always, CBAI has webinar training options available. **CBAI will also be offering a FREE webinar to all member banks entitled "Pandemic Preparedness: Managing Coronavirus & Other Epidemics."** [Click here to obtain the link](#) . **Content will be available beginning on Friday, March 20, 2020.**

In the coming days and weeks, we will continue to monitor the situation, pass along any pertinent information we gather, and implement the local, state and federal recommendations as they're announced.

Please know that we are here to address any concerns or issues and are happy to hear from you on additional ways we can keep our community healthy.

We wish you health and wellness during this unsettling time.